

Running Start

Student Handbook

for

Quincy High School

2015-2016

The Running Start Program. Running Start is a statewide program that allows high school students to take college courses at the local community college. Each completed college course can earn both high school and college credit. To earn HS credits, a student must be in the Running Start program and have classes paid for through the Running Start program. Students paying for college classes cannot have their courses placed on their high school transcript.

Funding Running Start. Running Start is paid for by using funds the state provides to the school district to educate each student. The high school and the college share this allocation for Running Start students. The amount going to the high school and college depends on the number of classes taken at the college.

These funds pay only for tuition at the college. The student must pay all books, admissions tests, fees, materials and transportation costs.

Both Wenatchee Valley Community College and Big Bend Community College have a variety of fees that the student is responsible for. They both also charge for taking the admissions placement tests at their school.

Eligibility.

- The student must be under the age of 21 at the beginning of the school year (1 Sep – 31 Aug.)
- The student must be eligible to enroll in the school district through which the student seeks to earn Running Start program high school credit.
- To be eligible, the student must be under the grade placement policies of Quincy School District in the 11th or 12th grade.
- The student does not have a high school diploma or a general education development (GED) certificate.

Proficiency Test Requirements. All Running Start students must meet the minimum proficiency standards on the college placement tests in math and English prior to college acceptance and registration. The student is responsible for scheduling their own placement test at the college of choice.

Running Start students are limited to taking only "college level" courses at the community college. Placement tests at each college are used to determine a student's readiness for college level work. A "100-level" class or above indicates that a class is a college level course. The results of the placement test indicate the level at which a student qualifies.

Students must qualify for college level algebra or higher to take any math-related classes.

To take other courses, students must qualify for English Composition (Engl 101) and demonstrate college-level reading ability.

Running Start Transcripts and Grades.

- All Running Start grades from colleges remain on your permanent college transcripts.
- All Running Start grades from colleges are added to the high school transcript, and are calculated into the high school GPA. They remain on the permanent high school transcript.
- The student is responsible for ensuring that an official transcript of their college coursework is sent to the high school. There may be a fee for this, for which the student is responsible. Without these grades on the high school transcript, it is quite possible the student will not be eligible to participate in graduation or to receive a diploma.
- Students must meet all QSD graduation requirements through either Running Start courses or QSD classes in order to graduate.

Application Procedures. Students wishing to take Running Start classes at either WVCC or BBCC must follow the deadlines and procedures established by the colleges and QHS for Running Start students. All Running Start students must:

- Attend an orientation session in the spring of the school year prior to enrolling at the college of their choice. WVCC requires that a parent/guardian attend also. Call the college or check with the counseling office for dates of orientations.
- Take the required placement test in the spring prior to enrollment in fall classes (first year only).
- Return a completed Running Start application form to the college of choice.
- Register for enrollment at their chosen college.

Running Start Authorization to Register/Quarterly Application Form. This form has two purposes. This form must be completed prior to every term the student wishes to participate in Running Start.

Completing this form does two important things.

- It allows the college to use the Basic Education Allocation for that student to pay for the college tuition. Without it, the student pays all tuition costs.
- It tells the student in advance what high school credit will be received for successful completion of the classes listed for registration. This helps the student know in advance if the student is taking the classes necessary for graduation.

Running Start Students are College Students. When on the college campus, and when doing any business with the college, Running Start students are not high school students: they are college students with all associated responsibilities.

- Students are responsible for finding out about and adhering to any and all deadlines and procedures for application to the Running Start program.

- Students are responsible for finding out about and adhering to any and all deadlines and procedures for registering, adding, dropping and withdrawing from classes. Missed deadlines can mean failing grades being entered onto the student's permanent transcript.
- Colleges do not do business with the parents of Running Start students. Colleges will discuss questions about grades, transcripts, fees, class assignments and other student business only with the student.

Running Start Students are High School Students.

- Students wishing to receive a QHS diploma must meet all QHS graduation requirements before they can attend graduation or receive their diploma.
- Students attending QHS classes must attend all scheduled classes for the entire class period at QHS each day. There are no early dismissals or late arrival exceptions made for Running Start students.
- Running Start students may attend all QHS functions and participate fully in QHS sports, clubs and activities as their schedule allows, within the guidelines set for all QHS students. They are encouraged to purchase the \$35 ASB card.
- All QHS student discipline and attendance rules apply to Running Start students.

Graduation Ceremony and Diploma Eligibility. Students wishing to graduate from QHS must complete all required courses and credits prior to participate in graduation or receiving a diploma.

- If a senior is taking a required course during the Spring term, the student must bring a college transcript to the high school counselor prior to the last week of May.
- If the class does not end until after the QHS graduation ceremony, the student must bring confirmation that the student is currently passing the class as of the last week May. This will allow the student to participate in the graduation ceremony.
- A diploma will not be released until after a transcript is received documenting successful completion of the required class.

Credits.

- College credits are transferred to high school transcripts at the rate of 5 college quarter credits or 3 college semester credits to 1 high school credit.
- Credits will be applied toward the subject area requirements for high school graduation as indicated on the "Authorization to Register" or "Quarterly Application" forms.
- Courses appropriate for high school subject area requirements are listed on the next page.

Contacts.

BCC

Admissions office: Bldg 1400. Go to www.bigbend.edu, click on admissions, then academic programs, then Running Start 1-509-793-2035 or 2061
e-mail: admissions@bigbend.edu

WVCC

Admissions office: Van Tassell Center Room 5004J – Running Start Room www.wvc.edu choose "Sites" then click on Running Start, or phone: 1-509-682-6848 or 6855 or 6616 or 7848

Quincy High School Credit Equivalents for Running Start Classes

All Running Start students must be at least **Junior** status at QHS. Running Start students must meet all QHS graduation requirements to receive a diploma from QHS. College credits transfer to QHS on a 5:1 ratio. Five college credits equals one QHS credit.

Note: All seniors must complete their senior project and portfolio with QHS, regardless of Running Start status.

Big Bend College	Quincy High School	Wenatchee Valley College
English		
Engl& 101 Composition I Engl& 102 Composition II Engl 201 Academic Composition Engl 211 Creative Writing - Fiction (Comp) Engl 212 Creative Writing - Poetry (Comp) Engl 220 Intro to Shakespeare (Lit) Engl 240 World Literature Engl 244& American Lit 1 Engl 245& American Lit 2 Engl 246& American Lit 3 Engl 248 Lit of American West Engl 253 British Literature	Juniors: <u>must</u> take 1 Comp class for their junior year. Seniors: <u>must</u> take 1 Comp class and one Lit class for their senior year. (others with permission)	Engl& 101 Composition I Engl& 111 Intro to Literature Engl& 112 Intro to Fiction (Lit) Engl& 113 Intro to Poetry (Lit) Engl 135 Creative Writing (Comp) Engl 201 Comp: Advanced Essay Engl 202 Comp: Critical Analysis Engl 203 Comp: Research Engl& 226 Survey of British Literature Engl 240 Survey of World Literature Engl 245 20th Century World Lit Engl 250 Survey of American Lit
History		
Hist& 214 Pacific NW History Hist& 136 US History 1 (until 1865) and Hist& 137 US History 2 (1865 on)	Washington State History US History A & B Juniors must take both of these two courses.	Hist& 214 Pacific NW History Hist& 146 US History 1 (until 1815) and Hist& 147 US History 2 (1815-1900)
CWP		
Pols& 203 International Relations Pols& 202 American Government Pols 210 Modern Amer Political Process Psych&100 General Psychology Soc& 101 Intro to Sociology Soc& 201 Social Problems	must take one of these Senior social studies elective (SSSE) - must take 1 of these or both of the CWP options	Pols& 203 International Relations Pols& 202 American Government Pols& 101 Political Science Pols& 206 State & Local Gvt Psyc&100 General Psychology Soc& 101 Intro to Sociology
Math		
Any math class at the Math 101 level or higher.		
PE		
Note that PE credits in college are 1 - 2 credits which equal 0.2 or 0.4 HS credits College PE classes count only if they are performance based, not classroom courses You may have no more than 4 PE credits total on your QHS transcript		
Science		
Any 100- or 200-level lab or general science class in astronomy, biology, botany, chemistry, geology, physics or science. (others with permission)		
Vocational Education		
Any 100- or 200-level ag, business, computer, tech or occupational course. Check with counselor for approval.		
performance based art, music, drama	Fine Arts	performance based art, music, drama
Elective		
All college-level classes not required for a specific HS graduation requirement will earn elective credit at the HS.		